

**Minutes of the Mundford Parish Council Meeting
Held at Mundford Primary School, Mundford
on Thursday 3rd April 2014**

PRESENT:

Councillors S. Eyres Chairman, J. Goad Vice-Chairman, T. Fox, L. Pratt, A. Shepherd, D. Goodrham, J. Burton, J. Marston, C. Weight, District Councillor A Steward and P. Angus Clerk to the Council and 7 members of the Public.

1. THE CHAIRMAN'S OPENING REMARKS

The Chairman welcomed everyone to the meeting

2. APOLOGIES OF ABSENCE

County Councillor I. Monson

3. ACCEPT AND SIGN THE MINUTES

The minutes of the Parish Council Meeting held on the 6th March 2014 were accepted and signed as a true record.

Proposed by Cllr Goad, seconded by Cllr Fox, all were in favour.

4. DECLARATIONS OF INTEREST

None

5. PUBLIC PARTICIPATION

St Leonard's Church application for a grant – it was agreed that this would be discussed later in the meeting under Finance and that Mr Dennis would speak on behalf of the Church at that time.

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6. MATTERS ARISING

Outstanding Highway

The following are still outstanding, and were pointed out again by the Clerk when she met and toured the village with Highways on 31st March 2014

Footpath outside 23 Fir Close

15 The Lammas pavement

Pot holes Fir Close and Impson Way

Willow tree clippings have now been cleared

The chair stated that the rangers will be visiting the village Monday 14th April and does anyone have any jobs to add to their list.

Cllr Goad asked if they could sweep the leaves and twigs away at the bottom Lynford Road. Cllr Goodrham pointed out the post for the give way sign at the entrance of Impson way that has been replaced, but the give way sign itself had not been put back on the pole and the old sign is laying in the bushes. The Chair stated that the leaves from the willow tree at the bottom on Pig Sty Lane in Crown Road need to be swept up.

New led street lights

The Chair stated that the street light contractors have now been given a list for the next 6 new lights to be installed, Cllr Goodrham said that light number 58 is not working and Cllr Marston stated that 61 is also out of order, clerk to report this to the contractors.

Bus Service

The Clerk read out the numbers for March which were:-

March 8th 7 passengers and March 22nd 5 passengers.

Training and courses

Breckland Town and Parish Forum attended by Cllr Burton on the 27th March.

Cllr Burton said that the monthly news magazine may be discontinued and be replaced by a weekly newsletter which is to be sent by e-mail and that Cllrs can request a copy of this from NALC to be sent to their own e-mails if required, it was agreed that this newsletter would be e-mailed to Cllrs that prefer an e-mail and also be printed off and circulated to all by the clerk. Breckland Council has a mentoring scheme for gardeners that may be of interest to our allotment holders. The Community Infrastructure Levy was also discussed at the forum and this is split into two sections which is A in which the Parish Council will receive something and B in which they will not receive anything, Mundford comes under section B, the Chair suggested that this be discussed later in the meeting.

The clerk stated that the end of year training was extremely helpful and well worth attending.

Land transferred to the Parish Council from the late Miss Mary-Ann Turner

The Chair stated that Breckland County Council have now given Mundford Parish Council the grant and that this will cover most if not all of the cost.

The Chair said that the trees have now been cut down, the planting of the hawthorn bushes would need to be put off till later in the year, markers are being arranged and that all was looking good for the handover date of 1st May to the new allotment holders.

The Chair pointed out that it had come to his attention that one of the allotments would be shared, the Chair read out a letter from the allotment holder in question pointing out that due to health reasons she would require help with the allotment and that neighbours/friends had offered their support, she also confirmed that she would adhere to the rules and regulations that will apply to the allotments, following a discussion it was agreed that it needs to be made clear to this person that help means help and not subletting and that she can keep the allotment, proposed by Cllr Fox and Seconded by Cllr Goodrham, all agreed.

The Chair has been told by the tree fellers that the piles of wood from the trees that have been felled are worth around £50.00, the clerk has expressed an interest in buying one of the piles, the Chair asked if there were any objections, there were none.

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Handyman, Litter Warden and Gardener

Gardener vacancy– there has been one response from a gentleman in Methwold, it was agreed that we would wait another month to see if we receive further applications; the Chair stated that the handyman has offered to water the flower beds in the meantime.

The Chair stated that we need to organize a litter pick for the week commencing 7th April, it was agreed that this would be towards the end of the week.

Community Speed watch Scheme

Following a discussion, it was agreed that the clerk would send a letter to the co-ordinator asking for a progress report.

Trailer on Lynford Road

Things are progressing but slowly, Cllr Goad pointed out to Cllr Steward that there are still people living in the trailer, Cllr Steward stated that there have been meetings and Breckland County Council do have a team dealing with this, and residents should phone 101 if they see anything suspicious.

Volunteer Winter Gritting Programme

The Chair stated that the Parish Council will buy the gritter back from the Bowls club for £190 and that the clerk will store this in her garage.

Parish Office

Clerk has asked for a quote for the installation of an outside tap.

War Memorial Area

Clerk is acquiring a quote for the repairs and cleaning ready to put in for a grant.

Village Green

The Chair proposed that a bag of weed and feed be purchased for village green, all agreed.

Standing Orders

A discussion took place with reference to how many Cllrs can sit on a committee, this would refer to the Bowls Club, Cricket Club and Village Hall committees, the Chair suggested that no more than 2 Cllrs should be allowed on one committee, it was agreed that the clerk would check with NALC on this matter.

Pride of Mundford Award

The Chair proposed Margaret Whiting for tending the rose bed on the village green, all agreed.

The clerk read out a letter from Mr and Mrs Nash to nominate Bradley Slater of number 8 Lynford Road, Bradley has recently been selected from the whole ACF Norfolk to the post of The Lord Lieutenants CADET, this was proposed by Cllr Pratt and seconded by Cllr Shepherd, 7 agreed.

Stanta Tour

Tour Date 10th June 2014, departure at 5pm.

Two coaches have been provisionally booked at £170 each, a total of 110 seats are available.

It was agreed that the Chair, Cllr Fox, Cllr Shepherd and the clerk will collect the donations and tickets, The clerk stated that to date at least 50 people have applied to go on the tour.

The chair referred to an e-mail from a resident living in Cranwich in which she stated how disappointed she was that the tour was open to Mundford residents only, following a discussion it was agreed that priority would be given to Mundford residents, if there are any seats remaining, these would be offered to applications from residents outside of Mundford at a charge of £5.00 (£2.00 for a donation and £3.00 for the cost of the coach). This was proposed by Cllr fox, seconded by the Chair, 5 agreed.

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7. CORRESPONDENCE

An e-mail from the clerk from Foulden Village asking if they can have their link displayed on the Mundford website was discussed and it was agreed this can go ahead, we also have our link displayed on their web site.

The Chair read out a letter from the school regarding the cost of hiring the school hall for meetings, the charge for the hire of this hall will now cost £22.72, a discussion took place regarding alternative venues such as the Cricket club or Village hall, it was agreed this matter would be brought to the next meeting.

All other correspondence had been covered earlier in the meeting.

8. FINANCE

8.1 Chilzone

The Chair stated that Chilzone have now folded, to date the clerk has not been contacted regarding £1,500 to come back to the Council.

8.2 St Leonards Church

A report regarding the finances and the application to Mundford Parish Council for a grant for a total of £2,505 to pay for the churchyard ground maintenance was read out by Mr Dennis on behalf of St Leonards Church, following this, a discussion took place and it was agreed that the Parish Council would donate a total of £2,000 this was proposed by the Chair and seconded by Cllr Fox 5agreed.

8.3 Accept and sign cheques

The Chairman did not read the cheque payments out for March as all Cllrs had been issued a copy, and Cllr Weight proposed that they should be accepted and signed. This was seconded by Cllr Shepherd, The following payments were authorised at the meeting, 3rd April, and cheques were signed by Cllr Fox and Cllr Shepherd. The payments sheet was signed by the Chairman.

Cheque	Description	Total
101685	Norfolk ALC (subscriptions)	£ 228.12
101686	K&M Lighting Maintenance charges	£ 117.59
101687	K&M Lighting Installation charges	£ 399.00
101688	Mrs A Shepherd CCS	£ 250.00
101689	Anglia Computer Solutions (Hosting)	£ 58.00
101690	BT (Parish Office Jan/Feb/March)	£ 160.95
101691	West Norfolk Community Transport	£ 90.00
101692	Anglian Water (Parish office- March 2013 to March 2014)	£ 224.58
101693	Void	Void
101694	Void	Void
101695	Mr N Balding – Handyman	£ 11.62
101696	HMRC	£ 40.39
101697	Void	Void
101698	Mrs P Angus – Clerk wages/postage/mileage	£ 401.73
101699	Mr A Veal - Litterwarden	£ 61.90
101700	Iceni Pest Control	£ 48.00

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8.4 Website

A report was read out from Rosemary Godfrey as follows:-

There were 164 visitors in March 2014.

The Stanta tour, log sale and Gardener vacancy have all been added to the website.

9. PLANNING APPLICATIONS

3PL/2014/0039/F 35 Brecklands IP26 5EG.

Single Storey extension to front of dwelling. Application dated 21st January 2014

This has now been approved by Breckland Council

3PL/2014/013/F 54 Malsters Close IP26 5HJ.

Rear extension to form garden room and kitchen extension. Application dated 24th February 2014 – no objections sent.

3PL/2014/0211/F 4 Lynford Road IP26 5HN

Removal of Agricultural Restriction on S.2283. Application dated 5th March 2014- no objections sent.

10. STREET LIGHTING

Cllr Goad stated that the light at the bottom of Lynford Road – light number 22 is still not working, the light is still strapped to the fence – clerk to chase this up.

Cllr Fox asked if we had a price yet for the extension on the new LED's, the clerk said that she had been given a price to raise the lights on the wooden posts @ £40 - £50 but the lighting contractors have said it would not be possible to extend the metal poles because the joint would be weak and could break, however, they did recommend that we could cover the existing 5mtr poles with another higher pole, the contractor has yet to come back with a cost for this.

11. REPORTS

District Cllr Ann Steward said she was very pleased that we had received our grant for the allotments and that she was now supporting the bowls club with their grant application.

With regards to the Community Infrastructure Levy that Cllr Burton mentioned earlier in the meeting, there was a letter circulated to Parish Councils a few months ago that was quite in depth so she will provide us with another copy of this to circulate to the Cllrs.

With regards to the boundary review she is still waiting to hear more on that.

Following a discussion regarding the 9.4% increase that appeared on the council tax bills received last week which was incorrect, Cllr Steward said she will get a written response for us to circulate to the village to explain.

The Chair thanked Cllr Steward for her help with the allotment grant.

County Cllr Ian Monson – not at the meeting.

12. VILLAGE HALL

Cllr Burton explained that the village hall will be closed next week for decorating, he also mentioned some of the future fundraising events including the fashion show and also how popular the tea dances were becoming.

13. STANTA

Regular training reports are being sent to the council and these are being placed on the website as well as being placed in the notice board.

14. MEMBERS' MATTERS

Cllr Pratt said a disabled woman that lives in Fir Close mentioned that there is no drop kerb in the path outside Ashleigh House leading up the roundabout and also by the post box in Fir Close, the chair said that there is a drop kerb near the post box, the clerk will speak to highways regarding the Ashleigh House location.

With nothing more to discuss, the meeting closed at 9.24pm

Chairman: _____ Date: _____